

Victor Valley Christian School



Mission Statement: Victor Valley Christian School, in partnership with home and church, exists to equip students spiritually, academically, physically and socially in becoming exemplary Christians who impact the world for Jesus Christ.

NEW STUDENT REGISTRATION PACKET 2013-2014

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www.vvcs.org

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Mission Statement: Victor Valley Christian School, in partnership with home and church exists to equip students spiritually, academically, physically and socially in becoming exemplary Christians who impact the world for Jesus Christ.

Thank you for your interest in Victor Valley Christian School. We look forward to a rewarding relationship with your child. The enclosed registration packet should answer any questions you might have about our school. Victor Valley Christian School is accredited with Western Association of Schools and Colleges (WASC), the organization that accredits public schools and colleges, as well as with the Association of Christian Schools International (ACSI). Victor Valley Christian School first opened its doors in September 1971, and God has certainly blessed our school and staff. VVCS is sponsored by Victorville First Assembly of God Church.

When registering your child, please do so for the entire year. We build our staff on our intended enrollment; when a student withdraws from school in the middle of the school year our budget is affected. It is our aim to provide your child with a quality education at a minimal cost. Therefore, we trust that you will support this policy.

A registration application is not considered complete until all of the following steps have been taken including testing results, records and references complete, received and cleared and all of the forms and documents are turned in to the main office:

- Step I Read, complete and sign all forms in this packet. Two references are required for 7th-12th grade students, one by a teacher, counselor or principal and the second by your child's Pastor or Youth Pastor. References are to be mailed directly to us by the party completing them.
- Step II Forms and required documents to be turned in to the main office.
- Registration packet completely filled out and signed by both custodial parents/guardians, and registration fee paid (FACTS account required for payment to be made)
 - Original, up-to-date, immunization record.
Note: a Tuberculosis Tine Test is required if you have just moved to California, Tdap is required for all 7th graders
 - Original birth certificate
 - Latest report card for elementary grades 1st-6th and an unofficial transcript for Junior High and High School, grades 7th -12th.
 - Copy of latest test scores, SAT's, CAT, MAT, etc.
 - First grade only-Health examination report. California State Law requires that all children entering first grade receive a health checkup within 18 months prior to August which must be submitted on the proper 1st Grade Physical state form obtained in the school office.

We will make a copy of all documents and return the originals to you.

- Step III Testing and an interview is required for entrance to Victor Valley Christian School for K-6th grade students. A non-refundable fee of \$10.00 is required at the time of testing. Parents will be contacted during the summer for a test date. Admission is not confirmed until test scores are reviewed.
- Step IV Interview Appointment (required for 7th-12th grade students before acceptance). When registration, references and required documents are received, the file will be reviewed and verified by administration. An appointment will be scheduled for an interview with the Principal, student and parent to select a class schedule. Admission and classes are not confirmed until the interview, and all records, tests and references have been received and cleared.
- Step V Text Books K-6th textbooks will be ordered by the school. Seventh through twelfth grade books must be ordered by the parent (see options below)
- Buy from our on-line textbook company by August 1, 2013.
 - Shop around on the internet to find the best prices (to purchase books from other publishers)
 - Find non-consumable used textbooks from siblings or friends, etc.
- *NOTE: Be sure to purchase the correct edition (see VVCS Book List e-mailed to parents in June).

- Step VI Dress Code with pictures is attached and also available in the school office and on our website at www.vvcs.org.
How we dress is a reflection of our life and how we represent Christ and VVCS.
We ask parents and students alike to support the dress code when buying and wearing school uniforms.

Website: www.vvcs.org

INCOMPLETE REGISTRATIONS WILL NOT BE ACCEPTED.

Please note: Any violation of the established standards and policies of VVCS, including non-payment of tuition, book fees, sport fees or other fees will be grounds for termination of the student.

Thank you again for your interest in Victor Valley Christian School. We look forward to hearing from you soon.

FACTS ABOUT VICTOR VALLEY CHRISTIAN SCHOOL

Accreditation- Both **WASC** (Western Association of Schools and Colleges) which accredits public schools and colleges and **ACSI** (Associated Christian Schools International). This is the parents assurance that our school is monitored by outside professional organizations and that we must meet high standards for all areas of schooling including facilities, health, safety, legal issues, administration, policies and procedures, finances, curriculum, and teacher qualifications (required: BA/BS degree with teaching certificate, be a Christian, sign our Statement of Faith, and take Bible classes).

Curriculum-Bob Jones for Pre K-12th, and some subjects in 7th-12th are mixed, among which is McDougall-Littell, Prentice Hall, Take-Tenn Publications, etc., and our Bible curriculum is by ACSI in various topics.

Computer Labs-(elementary & secondary) equipped with new Dell computers, scanner, video output to overhead monitor for student viewing, digital camera and Internet access. The labs are utilized by the High School Computer Graphics class, the Jr. High Word Processing class, elementary computer classes, Yearbook, GATE (Gifted and Talented Education), and Accelerated Reading (a supplemental program to improve comprehension)

*New this year-A separate Computer Lab has been added for high school to be used to take on-line courses and college classes

Science Lab-Equipped with TV, Laser Disk-DVD player, VizCam, Internet access, and 30 lab stations with natural gas, water/sinks, and air

Library-Computerized catalog system with bar code scanner for easy book check-in and out, wireless Internet access, Media Center (with materials, equipment, and teaching aids for use by our teachers), video library and over 9,000 volumes of books which include fiction, nonfiction, biographies, religion, reference, periodicals, newspapers, and Accelerated Reading books

College Prep courses-English 9-12; U.S History, World History, Government, Economics; Algebra I and II, Geometry, Pre-Calculus; Biology, Chemistry, Physics; Art I, II & III, Choir, Band

AP Courses-(Advanced Placement classes)-AP English: Language & AP Literature, AP U.S. History & AP European History, AP Biology, AP Calculus, AP Psychology, AP Art

Elective Courses-

High School-Computer Basics, Music, Art I, II & III, Newspaper/Yearbook, Weight Training, Choir

Jr. High-Music, Computers, Spanish

Elementary-Spanish, Music, Computers, Art

Sports- Boys and Girls

Varsity-football, volleyball, basketball, soccer, baseball, softball, golf, track and field, cross country and cheerleading

Jr. High-football, volleyball, basketball, soccer, baseball and softball

GATE-(Gifted and Talented Education)-grades 1-6

Hot Lunch Program-commercial kitchen offers homemade state-approved lunches as well as a variety of menu items

Co-Curricular Activities-

Secondary-Musicals, Dramas, Art Shows, Speech Meets, Spelling Bees (Jr. High), Field Trips, Chapel, Ministry Projects, Mountain Retreat, Spiritual Emphasis weeks, Missions Trip, Tutoring, Expressways to Learning (multimedia remedial program)

Elementary-Musicals, Dramas, Science Camps, Art Shows, Speech Meets, Spelling Bees, Field Trips, Chapel, Ministry Projects, History Festivals, Tutoring, Expressways to Learning (multimedia remedial program)and GATE

Extra-Curricular Activities-

Secondary-ASB (student government), Interact Club (Rotary sponsored community services), California Scholastic Federation (CSF), Jr. California Scholastic Federation, National Honor Society (NHS), Key Club Homecoming-Spirit Week, Formal Banquet, and Powder Puff Football

Elementary-ASB (student government), Chess Club, Jr. Bible Quiz Team, Gymnastics, Karate, Band, Choir, Cheerleading, Computer Club, Art Club, Day Care (before and after school), Sports Day, Skate-a-thon

Special Events/Activities-

Back to School Night, Open House, Book Fairs, Bible Times Festival, Summer Day Camp

PHILOSOPHY

MISSION STATEMENT

Victor Valley Christian School, in partnership with home and church, exists to equip students spiritually, academically, physically and socially to become exemplary Christians who impact the world for Jesus Christ.

A. GENERAL PURPOSE

The purpose of Victor Valley Christian School (referred to as VVCS from this point on) is to achieve the following goals in the life of each student:

- Spiritual commitment
- Academic excellence
- Physical development
- Social growth

This is accomplished within the context of the mission to the Victor Valley, of the Christian Church in general, and of our sponsoring church, First Assembly of God.

“Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age.” (Matthew 28:19-20 NIV)

Teaching Will Be On Four Levels:

Spiritual:

We reveal the reality of a risen Savior, the truth of our reconciliation to God. (II Corinthians 5:14-21)

Academic:

VVCS is accredited with the Western Association of Schools and Colleges (WASC), as well as with the Association of Christian Schools International (ACSI).

The educational program is constructed with care to see that every necessary course is offered and that the electives are beneficial to the students' progress. VVCS offers courses that fulfill requirements for entrance into universities and colleges such as the University of California and California State College systems.

Courses offered include the subject areas of math, English, history, Bible, physical education, science, foreign language and electives in the areas of vocation, business, language, music, art and computers.

Physical:

A complete program of extra-curricular athletics is an important part of VVCS. As a member of C.I.F. Agape Athletic League, we offer full seasons of interscholastic football, baseball, softball, basketball, volleyball, soccer, track and field, golf, cross country and cheerleading.

Social:

The educational, cultural, social and spiritual influences at VVCS are designed to enrich Christian fellowship. The school has a balanced program of activities. Students are encouraged to develop naturally and spiritually through cooperative and friendly associations among students and faculty.

Student government and class organizations such as Interact (a community service club sponsored by the Rotary Club), are very active and important features of VVCS. Assemblies, pep rallies, and other functions are special highlights of the entire school program.

In short, we require a biblical foundation for every activity and procedure at VVCS. To accomplish this purpose we encourage participation from students and their families in all activities sponsored by VVCS and its sponsoring church, Victorville First Assembly of God.

B. PHILOSOPHY OF EDUCATION

VVCS' educational philosophy is based upon a God-centered view of truth as it is presented in the Bible. The Scripture explains to us the true character of man's fallen nature and the need for regeneration through the acceptance by faith, of Jesus' redemptive act upon the cross. The entire process of Christian education is seen as a means used by the Holy Spirit to bring the student into fellowship with God and to develop a "Christ-like" attitude toward all things. The student is taught to see all truth as God's truth and to integrate with, and interpret it by God's Word. As educators we challenge them to ask, "What is God's purpose for my life?"

Personal happiness and success is taught to come only when one seeks to develop his or her God-given skills and aptitudes by turning to the Lord for direction. All students are encouraged to learn this through the reading of God's Word and through prayer. The truths and strategies we employ are derived from and consistent with the Word of God. Our goal is to help each student to develop spiritually, academically, physically and socially.

Our success is measured by how closely the student's life portrays Matthew 5:14-16, "You are the light of the world. Let your light shine before men, that they may see your good deeds and praise your Father in Heaven."

The needs of each individual student are of primary concern to VVCS. Each student will have the opportunity to develop spiritually, academically, physically and socially through a quality educational program.

C. CORE VALUES

As traits that are valued throughout our campus, Victor Valley Christian School embraces the following eight core values as important characteristics for the staff, the faculty, and the student body.

Become Christ-like

"You are in a constant state of becoming; becoming more like Christ or becoming less like Him." – Unknown

Galatians 2:20 "I have been crucified with Christ and I no longer live, but Christ lives in me. The life I live in the body, I live by faith in the Son of God, who loved me and gave himself for me." (NIV)

Philippians 2:5 "Your attitude should be the same as that of Christ Jesus..." (NIV)

Be Respectful

"When leaders have influence, people begin to follow them. When they have respect, people keep following them." – John Maxwell

1 Peter 2:17a "Show proper respect to everyone..." (NIV)

1 Thessalonians 4:11-12 "Make it your ambition to lead a quiet life, to mind your own business and to work with your hands, just as we told you, ¹²so that your daily life may win the respect of outsiders and so that you will not be dependent on anybody." (NIV)

Exhibit Servant hood

"Service is an act; servant hood is a lifestyle." – LeBron Fairbanks

Matthew 20:25-28 “Jesus called them together and said, ‘You know that the rulers of the Gentiles lord it over them, and their high officials exercise authority over them. ²⁶Not so with you. Instead, whoever wants to become great among you must be your servant, ²⁷and whoever wants to be first must be your slave— ²⁸just as the Son of Man did not come to be served, but to serve, and to give his life as a ransom for many.’ ” (NIV)

Demonstrate Excellence

“If anyone deserves your best, God does. So don’t hold back, give Him everything you have.” - Unknown

2 Timothy 2:15 “Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth.” (NIV)

Exemplify Integrity

“Integrity begins with how I live when no one is watching” - Unknown

“Talent is a gift, but integrity is a choice.” - John Maxwell

Proverbs 10:9 “The man of integrity walks securely, but he who takes crooked paths will be found out.” (NIV)

Ecclesiastes 7:1a “A good name is better than fine perfume...” (NIV)

Act Responsibly

“The ability to accept responsibility is the measure of a man.” – Roy L. Smith

1 Timothy 4:12 “Don't let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith and in purity.” (NIV)

Exercise Safety

“Conflict is like cancer; early detection increases the possibility of a healthy outcome.” - Unknown

Proverbs 1:33 “. . . ‘but whoever listens to me will live in safety and be at ease, without fear of harm.’ ” (NIV)

Galatians 6:2 “Carry each other's burdens, and in this way you will fulfill the law of Christ.” (NIV)

Live Courageously

“One person with courage is a majority.” – John Maxwell

“Courage is fear that has said its prayers.” – Karl Barth

Joshua 1:9 “ ‘Have I not commanded you? Be strong and courageous. Do not be terrified; do not be discouraged, for the LORD your God will be with you wherever you go.’ ” (NIV)

D. OBJECTIVES

In keeping with the philosophy and goals of VVCS, it is appropriate to identify specific aims/objectives for teachers, parents and students since they work in partnership.

Teachers

It is the objective of VVCS that the teachers will:

- accept and treat all students, parents, and fellow staff members as God’s special children
- use effective, up-to-date teaching methods
- daily share God’s word, His love, and His plan for our salvation
- foster positive Christian relationships between students
- provide a positive and stimulating learning environment

- nurture students in attitudes of responsibility
- set high but realistic academic standards
- provide stability for children in their ever-changing lives
- together with the principal, refer children to specialized help and/or counseling when appropriate
- encourage students, through instruction and example, to live a life of service to Christ and others
- grow as educators through continuing education
- apprise parents of student progress and/or special needs
- assist parents in carrying out their parental responsibilities
- nurture students as they grow in faith
- teach the Christian faith
- pray regularly for guidance for self, students, and their families

Parents

It is the objective of VVCS that the parents of students will:

- accept and treat all students, fellow parents, and staff members as God's special children
- see their child as a special gift from God
- train their child as a special gift from God
- take an active interest in the education of their child and become involved as much as possible
- support the policies of VVCS and the classroom teachers
- reinforce at home what is taught at school
- worship regularly as a part of the Christian community
- pray regularly for the Christian community
- pray regularly for self, family, school, and guidance

Students

The following Expected School-Wide Learning Results (E.S.L.R.s) will be demonstrated by our students according to ability level:

Spiritually

1. ***Dedicated Christians who*** have accepted, or been challenged to accept, Jesus Christ as their personal Savior and apply Biblical principles to their lives.

Physically

2. ***Healthy individuals who*** establish, practice, and support appropriate hygiene, healthy nutrition, and physical fitness.

Socially

3. ***Active Servants who*** contribute time, energy and talents through community service.
4. ***Self-Directed and Collaborative Learners who***-identify and utilize effective learning strategies, self-improvements plans, use time effectively and who work with others to establish and accomplish significant goals and learn to use effective leadership.

Academically

5. ***Effective communicators who*** convey ideas clearly, accurately, and respectfully through writing, speech and technology and who express themselves through the arts.
6. ***Critical thinkers who*** demonstrate thinking skills through problem solving, application, analysis, synthesis, and evaluation.

E. ACCREDITATION

VVCS is fully accredited with the Western Association of Schools and Colleges (WASC), the organization which accredits public schools and colleges as well as the Association of Christian Schools International (ACSI). We are proud to inform you that our high school has graduated students to such prestigious universities as Notre Dame, Oral Roberts University, Vanguard University, Westmont, Azusa Pacific, University of Southern California, and many others as well as military academies, and state universities.

F. CURRICULUM

VVCS classes, content and standards (K-12th) are well-rounded, Bible-centered and carefully balanced. The elementary curriculum, as well as the majority of the secondary curriculum is published by Bob Jones University Press. High school courses meet all university and college entrance requirements. Both our University of California “Partnership with High Schools and Community Colleges” and our WASC and ACSI accreditations ensure that our school meets college entrance requirements. The UC system is one of the standard bearers for the nation’s colleges and universities. Secondary studies include college prep and elective courses such as:

Language Arts courses include:

English 9th -12th AP English Language AP English Literature

Math courses include:

Algebra I Algebra II Geometry Pre-Algebra
Pre-Calculus Consumer Math AP Calculus Statistics

Science courses include:

Biology AP Biology Earth Science
Chemistry Physics

History courses include:

U.S. History AP U.S. History
World History AP European History
Government Economics

Foreign Language courses include:

Spanish I Spanish II
Spanish III Spanish IV

Electives include:

Computer Graphics Geography Health Photography AP Psychology
ASB Astronomy Yearbook Weight Lifting

Visual and Performing Arts courses include:

Art I Art II Art III AP Art Choir Band

Note: The State College Board and the University of California approve all Advanced Placement courses.

G. ADMISSIONS

VVCS does not discriminate on the basis of race, color, national, or ethnic origin in the administration of its educational policies, athletic, and other school-administered programs. Exceptions to admission policies and procedures will be made only in the case of strongly mitigating circumstances. Appeal may be made to the VVCS School Board, and their decision will be final.

All new admissions are granted on a sixty (60) day probationary period. Violations of any of the established standards will be grounds for termination of the student. Failure or refusal to fulfill financial responsibilities will be grounds for termination of the student. Appeal may be made in writing to the VVCS School Board and their decision will be final.

VVCS has the right to request references from former school teachers and others, as deemed necessary for admission to the school.

Students will be accepted for admission to VVCS on a space available basis except in the following cases:

Academic Grounds for Refusing Admission/Retention/Readmission

Students will not be accepted if:

- They are two or more grade levels below average for the grade in which they are entering
- They cannot earn enough units for high school graduation by the time they are 19 years of age
They exhibit a record of absenteeism, tardiness, failure to do school work, and/or lack of cooperation with teachers and/or the school Administration
- Their cumulative Grade Point Average (GPA) for their Junior or Senior High courses is below 2.0

Spiritual Grounds for Refusing Admission/Retention/Readmission

Students will not be accepted if:

- They engage in, or in the recent past, have engaged in practices that conflict with Christian principles of morality or law breaking
- They or their families espouse beliefs, attitudes or behavior that directly contradict the Christian beliefs expressed by VVCS. (It is not required that all students or their families are Christians in order to attend VVCS, but all must be open to the message of salvation through Jesus Christ)

Social/Behavioral Grounds for Refusing Admission/Retention/Readmission

Students will not be accepted if:

- They are presently, or in the recent past have been disciplinary problems at their former school(s)
- They or their parents/guardians will not accept the dress code, rules of behavior, methods of discipline or fail to cooperate with the disciplinary actions of the school
- Parents do not provide or allow for tutorial help, in order to assist the student in catching up in seriously weak skill areas when deemed necessary. It may be determined that special assistance is a necessary condition for continued enrollment

STANDARDS FOR PROMOTION

Elementary Grades (K-6): If a student fails to pass two or more of the following subjects, Science, Math, History, Language, Reading, or Bible, the student may be disqualified to pass on to the next higher grade. A student may also be held back, if, at the end of the year, test results indicate that they are two or more grades below the next higher grade level in either math or reading skills. Final decisions will be made on the basis of test results, the teacher evaluation, and administrative recommendation.

Secondary Grades (7-12): The same criteria for holding a student back in the Junior High School grades (7-8) will be used as in the elementary grades. Grade standings of students in high school grades (9-12) will be according to the number of credits that have been accumulated. Two hundred forty (240) credits are necessary to graduate plus a Bible class every semester in attendance at VVCS. To be considered a senior, a student must have a minimum of one hundred eighty (180) units, a junior student must have one hundred twenty (120), a sophomore student must have sixty (60). Students receiving an F in consecutive grade periods in the same subject are subject to academic probation and/or dismissal from school. Tuition accounts must be paid in full for a senior student to graduate.

WE BELIEVE . . .

. . .the Bible is the inspired and only infallible and authoritative Word of God. 2 Tim. 3:16

. . .there is one God, eternally existent in three persons: God the Father, God the Son, and God the Holy Ghost. 2 Cor. 13:14

. . .in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal future return to this earth in power and glory to rule a thousand years. Matt. 16:16, I Cor. 15:34

. . .in the blessed hope, which is the rapture of the Church at Christ's coming. Titus 2:13

. . .the only means of being cleansed from sin is through repentance and faith in the precious blood of Christ. I Peter 1:18, 19

. . .regeneration by the Holy Spirit is absolutely essential for personal salvation. John 3:3-5

. . .the redemptive work of Christ on the cross provides healing of the human body in answer to believing prayer. I Peter 2:24

. . .the baptism of the Holy Spirit, according to Acts 2:4, is given to believers who ask for it. Acts 2:39

. . .in the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life. Gal. 5:16

. . .in the resurrection of both the saved and the lost, the one to everlasting life and the other to everlasting damnation. John 5:28, 29

These are the beliefs and teachings of Victor Valley Christian School and its sponsor church, First Assembly of God, Victorville (taken from the Complete Statement of Fundamental Truths, Assemblies of God Constitution and Bylaws).

By signing below, you indicate the following: I have read the Statement of Faith, Philosophy of Education, and policy statements. I understand that school programs and instruction will be based upon and consistent with these statements. I am willing to have my child/children trained in accordance with them throughout the entire duration of the student's enrollment at VVCS.

Father/Step-Father/Guardian

Mother/Step-Mother/Guardian

Student (5th grade or above)

DISCIPLINE POLICY

In order to guarantee every child and all the students in our classrooms the excellent educational climate they deserve, we have developed a discipline plan that will be in effect at all times throughout the entire duration of the student's enrollment at VVCS. These are the general rules of the school that teachers and administrators have set up in addition to the rules in the individual classrooms.

Examples of School Rules

Secondary:

- Unprepared for class
- Gum Chewing
- Classroom Disruption
- Eating/Litter in unauthorized areas
- Disregard to school rules/policies
- Three or more unexcused tardies

Elementary:

- Speak or leave your seat with permission only
- Listen and follow directions the first time you are told
- Keep your hands, feet and objects to yourself
- Treat others the way you want to be treated
- Respect school and personal property.

If a student breaks a rule, the following consequences will occur:

Jr. & Sr. High School Grades 7-12

- Step 1: Warning; e-mail notification
- Step 2: 30 minutes after school; e-mail notification
- Step 3: 60 minutes after school; e-mail notification
- Step 4: To Principal
- Step 5: 2 hour Saturday detention (\$20 fee)
- Step 6: Suspension
- Step 7: Expulsion

Elementary Grades K-6

- Step 1: Warning
- Step 2: To Principal
- Step 3: 30 minutes after school
- Step 4: 60 minutes after school
- Step 5: Suspension

If a student infraction is serious, he or she will be sent immediately to the Principal and consequences immediately escalate. Further discipline measures may be taken as well.

Included in our discipline plan are ways to positively reinforce students who behave appropriately, (i.e.: praise, rewards, free class time, no-homework nights and special class activities, etc.)

In order for this plan to have its greatest effect, we need your support. Please discuss these guidelines with your child. Thank you for your cooperation.

By signing below, we (parent and student) understand and agree to adhere to the guidelines while enrolled at VVCS.

Parent/Guardian Signature

Date

Student Signature

Grade

VVCS STUDENT CONDUCT CODE

Victor Valley Christian School has long recognized the value in maintaining certain behavioral standards that contribute to the atmosphere on campus, foster fellowship with a wide range of Christians, and strengthen our Christian testimony to our community. *In this light, VVCS requires that its students fully comply with its behavioral standards (summarized below) both while on campus and off campus throughout the entire duration of the student's enrollment at VVCS.*

VVCS reserves the right to discipline or dismiss a student who, in its judgment, does not conform either to the stated standards governing student conduct or the expressed principles, programs and expectations of the school as set forth in VVCS policies and/or the Parent-Student Handbook.

The following examples of violations are not exhaustive but are intended to give a student an idea of the types of behaviors that may result in disciplinary action, suspension or expulsion:

1. Violation of federal, state, or local law
2. Dishonesty in any form, including but not limited to: plagiarism, cheating on assignments or examinations, knowingly furnishing false information, forgery, alteration or misuse of documents, records, etc.
3. Inappropriate behavior, including but not limited to: harassment, threats, aggression, intimidation, stalking, or hate/violence directed toward a member of the VVCS faculty, staff, student body, or toward a visitor to the campus
4. Promotion, distribution, sale, possession, or use of alcohol, or narcotics or other controlled substances on or off-campus, including drug paraphernalia and the use of alcoholic beverages on or off campus (The school reserves the right to conduct random drug testing & the school will notify the guardian(s) of the and the circumstances for requesting a drug test)
5. Gambling, betting, or any lotteries, games, or raffles that require the staking or risk of money or objects of value
6. Sexual harassment, assault, discrimination or activity, including but not limited to premarital sex or homosexual conduct
7. Exhibition, possession, viewing or distribution of material or representations deemed to be obscene or contrary to the moral standards and/or mission of VVCS, including, but not limited to pornography
8. Smoking on or off campus of any substance or the possession or use of any tobacco products or paraphernalia including but not limited to: cigarettes, snuff, cigars, pipe tobacco, chewing tobacco
9. Hazing, defined as an act which endangers the mental or physical health or safety of a student, or which destroys or removes public or private property, for the purpose of initiation or admission into, affiliation with, or continued membership in a group or organization.
10. Personal possession (locker, backpack, pocket, car, etc.) or use of any type of weapons, or imitation weapons including but not limited to: air or airsoft guns, spear guns, knives, martial arts weapons, bows and arrows, swords, paint pellet guns, batons, tasers, and explosives of any type (it is a felony to possess firearms or self-defense items on campus)
11. Unauthorized entry to or use of school premises or property and/or unauthorized possession, duplication or use of keys to any school premises
12. Attempt or actual theft of, and/or damage to, property of the school or property of a student or staff member of the school or other personal or public property including but not limited to: vandalism, disrespect, destruction, or defacement of school property
(The cost of repairs for damaged school facilities will be the responsibility of the student's family or group in question)
13. Unauthorized access, including but not limited to: unauthorized entry into a file or computer to use, read, or change the contents

- 14. Tampering with, unlawfully activating, or removing fire equipment or rearranging valuable property including but not limited to: automatic door closers, fire extinguishers, smoke detectors, and fire alarms, violating state and local fire codes, and/or offenses such as pulling of fire alarms (is a misdemeanor and subject to fines or time in jail).
- 15. Participation in a gang or in any gang-related activities
- 16. Disruptive or dangerous pranks such as but not limited to: fire, smoke and stink bombs

STUDENT QUESTIONNAIRE

Do you attend church? _____ Sunday school? _____ How often do you attend? _____

If so, name the church you attend _____

Have you ever had the wonderful experience of inviting Jesus Christ into your heart and life? _____ If yes, explain how it happened _____

Write in your own words, what you believe concerning the Bible. _____

Bible class is required while attending VVCS. Chapel services are usually held once a week. Do you understand that your attendance is required in Chapel? _____

Is it your personal choice to attend Victor Valley Christian School? _____

Have you had any trouble with students/teachers in a previous school? _____

If yes, please explain. _____

Have you read a copy of the VVCS dress code? _____ Do you agree to follow the uniform dress code rules as they are written and other rules that govern our Christian School? _____ Do you understand that the administration has the final say in all disputes? _____

I have read and understand the school's "Code of Conduct" as summarized above, and I agree to abide by these standards while enrolled as a student at Victor Valley Christian School.

Student Signature _____ Date _____

Parent Signature _____ Date _____

VICTOR VALLEY CHRISTIAN SCHOOL COMPUTER/INTERNET USAGE AGREEMENT

Access to the Internet is a wonderful opportunity to interact with the world at large. The opportunity brings with it a number of responsibilities. In order to use the internet services available at Victor Valley Christian School, you must read and comply with the following information throughout the entire duration of your enrollment while at VVCS and sign the computer/internet agreement that follows.

The use of any Victor Valley Christian School computer which provides access to the Internet is a privilege which may be revoked by instructors, staff, or administrators at any time for abusive or inappropriate conduct. Such conduct would include, but is not limited to, the placing of unlawful information on or through the computer system, accessing another person's file or e-mail, and the use of obscene, abusive, or otherwise objectionable language or images in either public or private files or messages.

1. Because of the potentially large number of individuals who might need to use the computers for Internet as well as personal productivity, student access may be limited to a specified time, as provided by the instructor(s) and/or administration.
2. The school reserves the right to inspect any material stored in files to which users have access and will edit or remove any material which the school staff, in its sole discretion, believes may be objectionable. Users of the computers/internet will not view, download, or otherwise gain access to potentially objectionable materials. This includes text materials, video images, or sound files that may be considered objectionable.
3. The school's internet access is provided primarily for educational purposes under the direction of school staff.
4. Information services and features contained on the Victor Valley Christian School network are intended for the private use of its patrons. Any commercial or other unauthorized use of those materials, in any form, is expressly forbidden.
5. The school does not warrant that the functions of the system will meet any specific requirements you may have, or that it will be error-free or interrupted; nor shall it be liable for any direct or indirect, incidental, or consequential damages (including lost data, information, or profits) sustained or incurred in connection with the use, operation, or inability to use the system.
6. Rules and regulations of system usage will be added and posted from time to time by the faculty/administrators of the school and/or the network. Users of computers/internet are subject to these rules and regulations.
7. The Victor Valley Christian School's computers/network are intended for the exclusive use of its registered users. As a user, you are responsible for the use of your password and account. Any problems which arise from the use of a user's account are the responsibility of the account holder. Any misuse will result in suspension of the account privileges and/or discipline.
8. Deletion, examination, copying or modifications of files and/or data belonging to other users without their prior consent is prohibited.
9. Commercial software is placed on the computer for the use and convenience of students and staff. Any unlawful use such as the copying of copyrighted material without the express written permission of the owner or the proper license is prohibited.
10. Any unauthorized, deliberate action which damages or disrupts a computing system (including the willful introduction of computer "viruses" or other disruptive/destructive programs), alters its normal performance, or causes it to malfunction is prohibited. Intentional attempts to "crash" network systems or programs are punishable disciplinary offenses.

I have read the Victor Valley Christian School Computer/Internet Usage Agreement, understand it, and agree to adhere to the principles and procedures listed within. I also understand that additional rules and regulations may be added from time to time and that they become a part of this agreement. Should I break this agreement, I understand that I may lose all computer/internet privileges. I also understand that inappropriate or illegal use of computer facilities could result in civil or criminal lawsuits. Parents and/or guardians may be held accountable for inappropriate use by their child. I agree to abide by these standards while enrolled as a student at Victor Valley Christian School.

Student Signature

Date

Parent Signature

Date

Guidelines for Use of Kindles, Tablets, iPads, & Lap Tops
by Victor Valley Christian School Students

Acceptable Usage:

- Electronic devices are to be used for academic purposes only.
- Personal electronics may be used by students, after receiving permission from a teacher, who has approved such usage.
- Students are to be under direct supervision while operating their personal devices.
- Students are encouraged to use their devices for reading, taking notes, and for creating creative presentations.
- Keep your laptop password protected, and under your care at all times.

Unacceptable Usage:

- Use of devices outside of the classroom instruction setting is prohibited.
- Use of devices without prior instructor permission is prohibited.
- Students may NOT access music, games, videos or any other non-academic sites or items during school hours.
- Bypassing network filters and security by the use of proxy servers or any other means is prohibited. Disciplinary actions will be taken if this occurs.
- Electronic device usage is a privilege, and this privilege may be revoked at any time by an instructor or administrator.
- Any misconduct may result in disciplinary action, including but not limited to permanent loss of electronic device usage privileges.

Liability:

- Electronic devices should be kept with the student owner at all times. Padded carrying cases are recommended.
- Devices should NOT be kept in lockers, cubbies, or in any unsupervised areas.
- **Lost, stolen, or damaged personal devices will not be repaired or replaced by Victor Valley Christian School.**
- Parents should check with their insurance providers about the cost of special endorsements to cover expenses that are not covered by their existing warranty.

I have read, understand, and will comply with all of the usage policies and procedures while enrolled as a student at Victor Valley Christian School. I have read and understand that Victor Valley Christian School does not offer any electronics liability coverage.

(Print Student Name)

(Student Signature)

(Date)

(Parent Signature)

(Date)

Victor Valley Christian School Parent Code of Ethics

All school activities, curricular and extra-curricular, including all sports events, in the classroom, or off campus, must be congruent with the school's stated goals and objectives established for the intellectual, physical, social and spiritual development of its students. It is within this context that the following Parent Code of Ethics is presented.

As a parent, I understand that it is my responsibility to:

1. Adhere to the established rules and policies of the school.
2. Respect the integrity and judgment of faculty and administration.
3. Place academic achievement as the highest priority for my child.
4. Use the appropriate chain of command regarding any concerns and/or issues.
5. Refrain from the use of profanity, vulgarity and other offensive language and gestures.
6. Refrain from approaching other parents or other students with issues or incidents that involve other VVCS children on or off campus but instead bring concerns to the administration (based on Matthew 18 principle)
7. Refrain from the use of alcohol or tobacco on our school campus.
8. Maintain a high level of safety awareness.
9. Show respect for VVCS staff members, other parents, opponents, officials and coaches.
10. Exhibit fair sportsmanship and proper conduct as a spectator/fan at athletic events both on and off campus.
11. Respect all administrators', teachers' and/or coaches' decisions.
12. Refrain from leafleting campaign concerning our school or others involved with VVCS either on or off campus.

By signing this Code of Ethics, I pledge to fulfill my responsibility as a parent and to set an example for my child(ren) by following these policies throughout the entire duration of my child's enrollment at VVCS. Failure to comply could result in being banned from campus and/or my child not being allowed to attend school at VVCS.

Father/Step-Father/Guardian Signature

Date

Mother/Step-Mother/Guardian Signature

Date

VVCS DEMOGRAPHIC SURVEY

Today's date _____

The information needed for this survey is required for accreditation statistics. Please fill it out completely and return it to the school office with your enrollment packet. Note: VVCS does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, athletic, and other school administered programs.

Student(s) Name (legal name)	Boy	Girl	Grade	# Yrs. Attended VVCS	Ethnic Origin see key below
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

*Key: (please list the ethnic origin that MOST closely describes each student) C=Caucasian AA=Afro-American H=Hispanic A=Asian Other=(specify) _____

Family Structure of VVCS student:

Traditional family (father, mother, & children living together) _____

Single parent _____

Other _____

Other children living in the home _____ (age) _____ (age)
 _____ (age) _____ (age)

Parents: Father's full name _____ (living with student? ___ yes ___ no)
 Mother's full name _____ (living with student? ___ yes ___ no)
 Guardian/Other's name _____ (living with student? ___ yes ___ no)

Vocation of parents:

(choose the one that most closely describes your career)

	Father	Mother
Christian Service	_____	_____
Professional	_____	_____
Managerial Executive	_____	_____
Marketing Sales	_____	_____
Skilled Craft or Trade	_____	_____
Military	_____	_____
Homemaker	_____	_____
Retired	_____	_____
Student	_____	_____
Educator	_____	_____
Medical (Dr. or Dentist)	_____	_____
Self Employed	_____	_____
Law Enforcement	_____	_____
Unemployed	_____	_____
Other (Specify)	_____	_____

Socioeconomic Level

(household income range)

15,000-20,000 yr.	_____
21,000-25,000 yr.	_____
26,000-30,000 yr.	_____
31,000-35,000 yr.	_____
36,000-40,000 yr.	_____
41,000-45,000 yr.	_____
46,000-50,000 yr.	_____
51,000-55,000 yr.	_____
56,000-60,000 yr.	_____
61,000-65,000 yr.	_____
66,000-100,000 yr.	_____
100,000-above yr.	_____

Language(s) spoken in the home: _____ and _____

Religious affiliation: (check the denomination which most closely fits your beliefs and/or church attendance)

Assembly of God _____	Baptist _____	Catholic _____
Christian Orthodox _____	Church of Christ _____	Church of God _____
Episcopal _____	Foursquare _____	Greek Orthodox _____
Lutheran _____	Methodist _____	Missionary Alliance _____
Mormon _____	Nazarene _____	Non-Denominational _____
Wesleyan _____	Coptic Orthodox _____	Presbyterian _____
Muslim _____	7th Day Adventist _____	Pentecostal _____
Other (specify) _____		

How did you find out about Victor Valley Christian School?

Newspaper _____ Radio _____ Telephone Book _____ Friend _____ Relative _____ Parent _____ Brochure _____
 DVD _____ Website _____ Sign-driving by _____ Victorville First Assembly _____
 Other _____

VICTOR VALLEY CHRISTIAN SCHOOL

15260 Nisqualli Road, Victorville, California 92395

Phone: 760-241-8827 Fax: 760-243-0654

ESTIMATE OF PERSONAL QUALIFICATIONS (7th-12th Grade)

To be completed by your teacher, school administrator, Sunday school teacher or Pastor

_____ has applied for admission to Victor Valley Christian School. To ensure that we make the best decision regarding the applicant, please answer the following questions to the best of your knowledge. **YOUR COMMENTS WILL BE HELD IN STRICT CONFIDENCE.** Mail the completed form to the above address. **DO NOT GIVE THIS FORM TO THE APPLICANT.**

What grade is the applicant entering? _____

How long have you known the applicant? _____

Do you know of any honors received by the applicant or unusual achievements? _____

Do you know of any illness, allergies or handicap, physical or emotional, which might limit the applicant's participation in the full range of school activities? _____

Please check the applicant's primary interests (if known)

Artistic _____ Intellectual _____ Religious _____

Athletic _____ Literary _____ Scientific _____

Dramatic _____ Musical _____ Social _____

Has he/she ever, to your knowledge, had major discipline issues or been expelled from school? _____ If yes, explain _____

Has he/she or the family ever, to your knowledge, been in any other trouble or in trouble with the law? _____ If yes, explain _____

How much supervision does this applicant need? (Please check one)

() Constant () Frequent () Occasional () Minimal

Does the applicant come from a Christian home? () Yes () No () Unknown

Please place a check under the appropriate space after each category:

	SUPERIOR	GOOD	AVERAGE	FAIR	POOR
General Personality					
Character and Integrity					
Emotional Stability					
Manners					
Sociability					
Resourcefulness					
Cooperation					
Leadership Qualities					

Please evaluate his/her educational experience and the ability to do acceptable work in school. _____

Please use the other side of this sheet for any additional information that you think might be of interest or value. Thank you for your assistance.

Signed by _____ Date _____ Title _____ Phone _____

Name _____ School/Church _____

(please print)

VICTOR VALLEY CHRISTIAN SCHOOL
 15260 Nisqualli Road Victorville, California 92395
 Phone: 760-241-8827 Fax: 760-243-0654

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Artistic _____ Intellectual _____ Religious _____
 Athletic _____ Literary _____ Scientific _____
 Dramatic _____ Musical _____ Social _____

Has he/she ever, to your knowledge, had major discipline issues or been expelled from school? _____ If yes, explain _____

Has he/she or the family ever, to your knowledge, been in any other trouble or in trouble with the law? _____

If yes, explain _____

How much supervision does this applicant need? (Please check one)

Constant Frequent Occasional Minimal

Does the applicant come from a Christian home? Yes No Unknown

Please place a check under the appropriate space after each category:

	SUPERIOR	GOOD	AVERAGE	FAIR	POOR
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Character and Integrity					
Emotional Stability					
Manners					
Sociability					
Resourcefulness					
Cooperation					
Leadership Qualities					

Please evaluate his/her educational experience and the ability to do acceptable work in school. _____

Please use the other side of this sheet for any additional information that you think might be of interest or value. Thank you for your assistance.

Signed by _____ Date _____ Title _____ Phone _____

Name _____ School/Church _____
 (please print)

Victor Valley Christian School

2013/2014 Tuition and Fee Schedule

REGISTRATION FEES

K-6 th	\$250.00
7 th -8 th	\$300.00 (includes On-Campus Retreat)
9 th -12 th	\$400.00 (includes Mountain Retreat)

REGISTRATION FEES ARE NON-REFUNDABLE. A \$100.00 deposit will be billed at the time of enrollment with the balance to be paid on or before **August 1, 2013**.

TUTION FEES

K-6 \$5260.00 per year

7-12 \$5748.00 per year

Choose: 11 monthly payments August 1st-June 1st

K-6th **\$478.20** per month

7th-12th **\$522.55** per month

10 monthly payments September 1st-June 1st

K-6th **\$526.00** per month

7th-12th **\$574.80** per month

DAY CARE FEES

A.M.	\$4.00 per day	\$60.00 per month
P.M.	\$6.00 per day	\$110.00 per month
A.M & P.M.	\$170.00 per month	

HOT LUNCHES

Elementary	\$2.75
JH/HS	\$3.00

Day Care Hours are: 6:00am-8:15am and 3:00pm-6:00pm (K-6) and 3:30pm-6:00pm (7-12)

School hours are: 8:15am-3:00pm (K-6), and 8:00am-3:15pm (7-12)

TEXTBOOKS

Kindergarten-sixth grade textbooks will be ordered by the school. Seventh-twelfth grade books must be ordered by the parent online at vvc.org.

K	\$200.00
1 st	\$400.00
2 nd	\$375.00
3 rd	\$375.00
4 th	\$300.00
5 th	\$325.00
6 th	\$325.00

LAB FEE CLASSES (Annual \$25 billed to FACTS)

AP Classes	ASB
Band	Choir
Computer	Art Classes
Geography	Yearbook
Science Classes	

Lock fees (7th-12th)-any student who does not return their lock at the end of the school year will be charged \$5.00 on their school account.

PAYMENT PLANS-you may choose from the following plans: (please indicate choice on contract)

Pay tuition in full by August 1st and receive a 5% discount

Pay tuition in two payments, due August 1st and January 2nd and receive a 2% discount

Pay tuition in 11 months August-June, due the 1st of each month

Pay tuition in 10 months September-June, due the 1st of each month

Note: There is a \$25.00 fee for returned checks.

MULTIPLE CHILD DISCOUNT

2nd Child=**\$150.00** off yearly tuition

Each additional child \$250.00 off tuition per year

SPORTS PARTICIPATION FEES

Football: 7th/8th **\$125** 9th/12th **\$150**

Other Sports: 7th/8th **\$110** per sport 9th/12th **\$125** per sport

FINDERS FEE: A \$250 credit can be earned by referring a student to our school (see qualifications on contract page). Scrip: We strongly urge you to support our school at no extra out of pocket expense to you by purchasing gift cards for your shopping needs (ex. ARCO, Stater Bros., Smart & Final, Starbucks, Red Robin, Chili's, Applebee's, Red Lobster and many more). We will maintain scrip in stock which is available in the school office. More information is available in the school office.

Victor Valley Christian School

2013-2014 Registration and Admission Contract

Student Name: _____ Birth Date: _____ Grade: _____ Date: _____

It is understood that instruction shall be consistent with Victor Valley Christian School and its sponsor the Victorville First Assembly of God Church, the Church's Statement of Faith, Philosophy of Education, General Purpose, Discipline Plan, and school policies etc.

Support of these principles and beliefs, by the student and family, is required for admission and continuance at Victor Valley Christian School.

Tuition: All tuition payments will be billed through FACTS and are due on the first of each month for the current month's charges regardless of the payment plan chosen.

Registration: This fee is billed through FACTS. All existing accounts will have the fee charged when registration paperwork is turned in. A new account will be created for all new students. An email from FACTS will be sent to the email on file.

Payment Options: At the time of registration, parents are required to choose one of the following tuition payment plans. Parents are further required to abide by the terms of the plan they have selected, and agree to notify the School Office immediately if circumstances arise that would alter this agreement.

Registration:

____ \$100.00 deposit at time of enrollment with balance to be paid on or before **August 26, 2013**

____ Pay entire registration fee at time of enrollment.

Tuition Option: (Please check one)

____ Eleven Payment Plan: Eleven monthly payments **AUGUST 1st – JUNE 1st**

____ Ten Payment Plan: Ten monthly payments **SEPTEMBER 1st – JUNE 1st**

____ Two Payment Plan: Two payments (2% discount) due **AUGUST 1st AND JANUARY 2nd**

____ One Payment Plan: One payment (5% discount) due **AUGUST 1st**

Textbooks K-6th grade books will be ordered by the school. Fee will be billed to FACTS account. Due on or before **August 26, 2013**
7-12th grade books must be ordered (www.myschoolbookstore.com) and brought to school no later than the first day of school, August 26, 2013.

Day Care fees are due on the first of each month. Drop-in day care is charged on the first of each month for the prior month's charges. Billed to FACTS account.

Sports fees are due after selection of the team has been determined. Fees must be paid and health exams turned in before the student can practice or play in a game. Billed to FACTS account.

Discount policy: Second child \$150.00 off tuition per year. Each additional child \$250.00 off tuition per year.

Refund Policy: Registration fee-nonrefundable. Tuition-it is expected that all children will be enrolled for the entire school year. We hire our staff according to our enrollment. If an emergency should arise and a child must be withdrawn, **tuition will be charged through the end of the month in which the child is withdrawn.** Refunds will be issued within thirty (30) days after termination notice of student is received.

Finders Fee: A \$250.00 "Finders Fee" will be credited to your account at the end of the school year. The referee must be a new student (never attended VVCS before). The student must enroll and stay the entire school year. Claim must be made at time of enrollment.

Delinquent Accounts Policy: Tuition is due on the 1st of each month. A \$45.00 late fee will be added to the account without notification if payment is received after the 15th of the month. Tuition payments will be applied to the most delinquent month first. Delinquent payments will result in the following penalties:

- ◆ 30 days-all payment plan discounts, tuition assistance and multiple child discounts will be forfeited for the delinquent month.
- ◆ 60 days-students will be unable to participate in sports programs and clubs.
- ◆ 90 days-students and parents will be notified in writing of possible student suspension of account if it is not current by the end of the month.
- ◆ Account balances must be current in order for students 7th-12th grades to take final exams each semester.

The returned check fee is \$25.00. The school reserves the right to hold all records and transcripts from the parent if the student leaves the school owing school debts. Report cards can be withheld when there is a balance due on the account.

An inquiry of financial payment history will be forwarded to any ACSI Christian school which requests such information as part of the enrollment process. An account in any of the schools with an unsatisfactory payment history could jeopardize the family's enrollment in a High Desert ACSI Christian school.

Unpaid Fees Policy: The school has a policy to collect unpaid fees from parents. The school also uses the services of an external debt collection company as required. Additional costs incurred by this process will be passed on to the parent. To avoid unnecessary angst, parents are encouraged to be proactive and to contact the school before this becomes an issue. Any current or prior monies owed may be turned over to an outside collection service. Payment plans can be negotiated to prevent the need for external debt collection.

Transportation: It is the responsibility of the parents to arrange transportation to and from school.

Discipline: The school has full discretion in the discipline of children. The school reserves the right to dismiss any student who does not respect or abide by the spiritual, academic or behavioral standards and policies stated here, in the parent-student handbooks, and/or the school policy manual, if deemed necessary by the administration.

Dress Code: Be sure to read the dress code thoroughly when purchasing and wearing campus wear so that your child is in compliance.

Scrip: We strongly urge you to support our school at no extra out of pocket expense to you by purchasing gift cards for your shopping needs (ex. ARCO, Stater Bros., Smart & Final, Starbucks, Red Robin, Chili's, Applebee's, Red Lobster and many more). We will maintain scrip in stock which is available in the school office. More information is available in the school office.

All documents and registration fees are due at time of registration: By signing below, we hereby make application for admission of our son/daughter in full knowledge, understanding and agreeing to all of the preceding terms and conditions.

Father/Step-Father/Guardian(Print Name)

Mother/Step-Mother/Guardian(Print Name)

Father/Step-Father/Guardian Signature Date

Mother/Step-Mother/Guardian Signature Date

Driver's License # Soc. Sec #

Driver's License # Soc. Sec #

Father/Step-Father/Guardian's E-mail address(required)

Mother/Step-Mother/Guardian's E-mail address(required)

2013/2014 Payment Information

VVCS is partnering with a **tuition management company** to handle all the fees and tuition payments. This will provide an easier way for parents to make payments and for the school to track payments and fees. Families will have the option to pay by check, credit card or setup automatic payments. There will be more information on setting up your account in the spring. Payments will no longer be accepted in the school office. Thank you in advance for your patience as we make this transition.

- All tuition payments are due and payable on the 1st of the month.
- Any payment received after the 15th of the month will be subject to a \$45 late fee.
- Late fees will be automatically added to your account balance on the 16th of the month.
- Delinquent payments will result in the following penalties:
- 30 days-All payment plan discounts, tuition assistance discounts and multiple child discounts will be forfeited for the delinquent month.
- 60 days-Students will be unable to participate in sport programs and clubs.
- 90 days-Students and parents will be notified in writing of possible student suspension if account is not current by the end of the month.
- *All tuition accounts must be current as of the Monday prior to final exams week in order for your student to participate in finals. If your account is not current as of the above specified date, your student will not be allowed to take final exams and their grades will be impacted accordingly. If an account is brought current within 30 days after the exams are given, the student will be allowed to take an alternate make-up exam. Families will be notified in writing approximately 30 days prior to finals week so that tuition accounts can be brought current.
- Monthly delinquent letters will be mailed on the 20th of each month.
- Tuition assistance applications must be received in the school office by April 1, 2013. Applications received after April 1 will be considered on a case-by-case basis.

While the mission of Victor Valley Christian School remains unchanged, we must implement policies that will insure the continued viability of our school. We appreciate your understanding and cooperation as together we provide your children with a Christ-centered quality education.

If you have any questions or concerns, please contact the school office and we will be happy to discuss them with you.

Please acknowledge your agreement to follow these policies while your child is in attendance at VVCS by signing below and returning this page to the school office along with the enrollment packet.

Parent or legal guardian

Date

EMERGENCY INFORMATION

SCHOOL YEAR _____ REGISTRATION DATE _____

Last Name First M Birth Date Grade

Address City Zip Phone

Father Employment Wk# Cell# Living with student Yes ___ No ___

Mother Employment Wk# Cell# Living with student Yes ___ No ___

Step-Parent/Legal Guardian Employment Wk# Cell# Living with student Yes ___ No ___
If Guardian, do you have legal guardianship Yes ___ No ___

Step-Parent/Legal Guardian Employment Wk# Cell# Living with student Yes ___ No ___
If Guardian, do you have legal guardianship Yes ___ No ___

E-Mail _____ (required) E-Mail _____ (required)
Father Mother

*Only one email can be used for your FACTS account. Please give us the email that you would like to use.

FACTS E-Mail _____ (required)

Last School Attended City Phone

Interested in carpooling Yes ___ No ___

The following people are authorized to be called and to pick up my children in case of emergency or illness:

Name _____ Relation _____ Phone _____ Cell _____

Name _____ Relation _____ Phone _____ Cell _____

Name _____ Relation _____ Phone _____ Cell _____

Significant Health Needs
(Allergies, Medical Problems)

Siblings:

My child has permission to be photographed
or audio/videotaped Yes ___ No ___

My child has permission to have his/her
picture/work used in, or posted on Internet/
Website/Newspaper publications Yes ___ No ___

IN CASE OF AN EMERGENCY AND I CANNOT BE REACHED:

I AUTHORIZE SUCH ATTENTION AS MAY BE THOUGHT NECESSARY BY THE PHYSICIAN/MEDICAL ADVISOR IN CHARGE, PURSUANT TO THE PROVISIONS OF SECTION 49407 OF THE EDUCATION CODE OF CALIFORNIA AND SECTION 25.8 OF THE CIVIL CODE OF CALIFORNIA. I ALSO REALIZE THAT IN CERTAIN CIRCUMSTANCES THE LOCAL POLICE OR AMBULANCE TRANSPORTATION MAY BE NECESSARY TO ENSURE EMERGENCY TREATMENTS.

THIS AUTHORIZATION WILL REMAIN EFFECTIVE UNTIL REVOKED IN WRITING AND DELIVERED TO SAID AGENTS(S)

SIGNATURE OF PARENT/LEGAL GUARDIAN

DATE

VVCS DRESS CODE 2013/2014

Because children are under parental authority and parents have chosen this school, it is the parents' responsibility to ensure that their children are in appropriate attire on campus, as well as at school activities and special functions.

There is evidence that personal appearance and good grooming positively impacts attitude, behavior & academic achievement. Therefore, we feel that dress should be in keeping with Christian principles of proper safety, modesty, cleanliness, work habits, and the glorification of God, not self. In addition, VVCS feels that the uniform approach leads to a much better learning and social atmosphere.

The following rules are guidelines and minimum standards for student dress and grooming. If a student is sent to the office for a "dress check" it is assumed that a staff member has found their appearance questionable. Appropriate action will be taken to have the student follow the dress code. The judgment of the Administration is final.

GENERAL RULES

Since a case-by-case examination is not practical, the following guidelines will be enforced:

- ◆ All clothing must be properly fitted. Pants & shorts must fit at the waist; no sagging on the hips or hanging below the crotch is permitted. Clothing may not be tight or form fitted
- ◆ No tattoos of any kind are allowed
- ◆ Shoes must be worn at all times, and must not have a heel greater than 1 inch; no flip flops
- ◆ No clothing, jewelry or act depicting, referring to, or implying directly, or by innuendo anything to do with alcohol, drugs, occultism, hate, intolerance, profanity or sex will be allowed

Uniform Items

- ◆ Pants, shorts & skirts—are to be worn with the following requirements:
 - 1) Uniform style in black, navy, gray or khaki/tan (No Cargo style pants or jeans)
 - 2) **NO TIGHT OR FORM FITTING PANTS (No Skinny style pants or jeans)**
 - 3) Boxers, briefs or panties may not show at any time
- ◆ Tops—polo shirts are to be worn with the following requirements:
 - 1) Traditional style, of one solid color, free of brand tagging or logos
 - 2) Must be **UNISEX** style (both boys and girls would wear it) for 7th through 12th grade
 - 3) Students can choose to wear any plain, solid color turtleneck shirt
 - 4) Necklines must not be revealing
 - 5) **NO TIGHT OR FORM FITTING SHIRTS**
- ◆ Skirts, jumpers, scooters, & shorts may not be more than four inches above the top of the knee
- ◆ Solid color shorts must be worn underneath skirts, dresses, or jumpers
- ◆ In class outerwear— Only a solid color sweatshirt, sweater, or school approved outerwear may be worn
- ◆ Out of class outerwear—Only solid colored jackets, hoodies, or coats, free of writing, pictures, or excessive embellishments, may be worn on campus. No trench coats may be worn.
- ◆ Seniors may wear sweatshirts from the college they have been accepted to (A letter of acceptance from that particular college must be turned in to the office before they will be allowed to wear the sweatshirt)
- ◆ Anything worn under a school approved garment **MUST NOT** be visible (i.e. long sleeved shirt, worn under a short sleeve polo, or a shirt hanging out under a polo)

Hats

- ◆ Hats may not be worn on campus (from the time that the student arrives until the time he/she leaves campus)
- ◆ Exception-any plain/solid color or approved school logo beanie/ear warmer are allowed during cold months

Jewelry

- ◆ Necklace must be tucked into shirts for students in grades K through 6th
- ◆ 7th-12th grade students may wear a necklace (within guidelines), as appropriate
- ◆ Girls' earrings— no more than three in each ear, and no longer than 1½ inches in length
 - Studs only for elementary students
 - No other piercings are allowed
- ◆ No earrings or other forms of piercing are allowed on boys
- ◆ VVCS is not responsible for lost or stolen jewelry

Shoes

- ◆ No boots or shoes with heels higher than 1”
- ◆ For safety reasons K-6th students must wear socks and keep shoes tied &/or securely strapped at all times
- ◆ Open toed shoes, heels, or platforms shoes are not allowed

Hair

- ◆ Only natural hair colors may be worn (Colored/dyed hair must be a natural color)
- ◆ No glitter, excessive accessories, or extreme hair styles are permitted
- ◆ Boys must keep hair off of the collar, eyebrows, and base of ears
- ◆ Hair may not be spiked more than 2 inches high, and sideburns may not extend beyond the base of the ear
- ◆ No shaved heads or designs shaven into heads are permitted

Make Up & Nail Polish

- ◆ 7th-12th grade female students may wear make-up and nail polish that is modest and in good taste
- ◆ No dark or heavy make-up of any kind is permitted
- ◆ K-6th grade students may not wear make-up; however, nail polish that is modest and in good taste may be worn

Spirit Wear

- ◆ School spirit t-shirts may be worn on Fridays with jean pants or Capris (Uniform colors, free of rips or tears, and free of excessive embellishments)
- ◆ K-6th grade students may also wear long jean shorts (No shorter than 4 inches above the knee)
- ◆ K-6th grade students may wear the purple spirit t-shirts and/or sweatshirts on Spirit Days or field trips
- ◆ 7th-12th grade students may wear spirit t-shirts on Spirit Days and on field trips

EXTRA-CURRICULAR ACTIVITIES

The "General Rules" above and following will be enforced at all school activities and special functions:

- ◆ Off the shoulder or strapless dresses must have a jacket or shawl and the jacket/shawl must be worn at all times
- ◆ Backless or bare midriff (front and/or back) dresses/blouses or revealing armholes and necklines & tube tops are not permissible (**Modesty is required at ALL school sponsored events and functions**)
- ◆ Dresses must not have slits more than four inches above the knee
- ◆ Slips or camisoles must be worn, if fabric is sheer (defined as any undergarments being visible)
- ◆ Shorts and skirts may be no shorter than four inches above the top of the knee
- ◆ **The administration reserves the right to determine the appropriateness of any clothing item/s**

We have read, understand and will comply with the school dress code in its entirety while attending VVCS. We understand that a student's failure to comply will result in disciplinary action.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Victor Valley Christian School

Student Enrollment Packet Check-off List

The forms within this enrollment packet must be completed, signed, dated and returned in order to enroll. Please use the following check-off list to ensure all requested forms are included with enrollment registration.

Documents Provided Within the Registration Packet

- We Believe
- Discipline Policy
- Student Conduct Code/Questionnaire
- Computer/Internet Usage Agreement
- Parent Code of Ethics
- Demographic Survey
- Transfer of Financial Records & Authorization to Release
- 2-Estimate of Personal Qualifications for 7th-12th grades (to be given out)
- Registration and Admission Contract (2 pages)
- Payment Information Acknowledgement
- Emergency Information Sheet
- Dress Code Compliance

Documents and Materials to be Provided by Parents/Guardians

- Original Birth Certificate
 - Up-to-date immunization record
 - First grade physical (for students going into first grade only)
 - Last report card (elementary)(unofficial transcript for JH/HS)
 - Latest achievement test scores (SAT, MAT, CAP, etc.)
 - All paperwork filled out completely & signed by all parties
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