Victor valley Christian School



Mission Statement: Victor Valley Christian School, in partnership with home and church, exists to equip students spiritually, academically, physically and socially in becoming exemplary Christians who impact the world for Jesus Christ.

RETURNING STUDENT REGISTRATION PACKET 2013-2014

15260 Nisqualli Rd. • Victorville, CA 92395 • Phone (760) 241-8827 • Fax (760) 243-0654 www.vvcs.org

Victor Valley Christian School 2013/2014 Tuition and Fee Schedule

REGISTRATION FEES

K-6th \$250.00

7th-8th \$300.00 (includes On-Campus Retreat) 9th-12th \$400.00 (includes Mountain Retreat)

REGISTRATION FEES ARE NON-REFUNDABLE. A \$100.00 deposit will be billed at the time of enrollment with the balance to be paid on or before **August 1, 2013.**

TUTION FEES

K-6 \$5260.00 per year 7-12 \$5748.00 per year

Choose: 11 monthly payments August 1st-June 1st

10 monthly payments September 1st-June 1st

DAY CARE FEES HOT LUNCHES

A.M. **\$4.00** per day **\$60.00** per month Elementary \$2.75 P.M. **\$6.00** per day **\$110.00** per month JH/HS \$3.00

A.M & P.M. **\$170.00** per month

Day Care Hours are: 6:00am-8:15am and 3:00pm-6:00pm (K-6) and 3:30pm-6:00pm (7-12)

School hours are: 8:15am-3:00pm (K-6), and 8:00am-3:15pm (7-12)

TEXTBOOKS

Kindergarten-sixth grade textbooks <u>will be ordered by the school.</u> Seventh-twelfth grade books <u>must be ordered by the parent</u> online at vvcs.org.

Omm	at Tresions.		
		LAB FEE CLASSES (Ann	nual \$25 billed to FACTS)
K	\$200.00	AP Classes	ASB
1^{st}	\$400.00	Band	Choir
2^{nd}	\$375.00	Computer	Art Classes
$3^{\rm rd}$	\$375.00	Geography	Yearbook
4^{th}	\$300.00	Science Classes	

5th \$325.00 6th \$325.00

Lock fees (7th-12th)-any student who does not return their lock at the end of the school year will be charged \$5.00 on their school account.

PAYMENT PLANS-you may choose from the following plans: (please indicate choice on contract)

Pay tuition in full by August 1st and receive a 5% discount

Pay tuition in two payments, due August 1st and January 2nd and receive a 2% discount

Pay tuition in 11 months August-June, due the 1st of each month

Pay tuition in 10 months September-June, due the 1st of each month

Note: There is a \$25.00 fee for returned checks.

MULTIPLE CHILD DISCOUNT

2nd Child=\$**150.00** off yearly tuition

Each additional child \$250.00 off tuition per year

SPORTS PARTICIPATION FEES Football: 7th/8th **\$125** 9th/12th **\$150**

Other Sports: 7th/8th \$110 per sport 9th/12th \$125 per sport

FINDERS FEE: A \$250 credit can be earned by referring a student to our school (see qualifications on contract page). Scrip: We strongly urge you to support our school at no extra out of pocket expense to you by purchasing gift cards for your shopping needs (ex. ARCO, Stater Bros., Smart & Final, Starbucks, Red Robin, Chili's, Applebee's, Red Lobster and many more). We will maintain scrip in stock which is available in the school office. More information is available in the school office.

Victor Valley Christian School 2013-2014 Registration and Admission Contract

Student Name:	Birth Date:	Grade:	Date:	
It is understood that instruction shall be consi God Church, the Church's Statement of Faith, Support of these principles and beliefs, by t Christian School.	, Philosophy of Education, Genera	al Purpose, Discipline	Plan, and school polic	ies etc.
<u>Tuition</u> : All tuition payments will be billed the regardless of the payment plan chosen.	nrough FACTS and are due on the	e first of each month fo	or the current month's	charges
Registration: This fee is billed through FACTA new account will be created for all new study.				rk is turned ir
Payment Options: At the time of registration further required to abide by the terms of the parise that would alter this agreement.				
Registration:\$100.00 deposit at time of enrollm Pay entire registration fee at time Tuition Option: (Please check one)		before August 26, 201	3	
Eleven Payment Plan: Eleven me Ten Payment Plan: Ten mont Two Payment Plan: Two paym	onthly payments AUGUST 1 st – 3 thly payments SEPTEMBER 1 st – nents (2% discount) due AUGUST tent (5% discount) due AUGUST	– JUNE 1 st T 1 st AND JANUARY	₹ 2 nd	
Textbooks K-6 th grade books will be ordered 7-12 th grade books must be order school, August 26, 2013.	d by the school. Fee will be billed red (www.myschoolbookstore.cor			

<u>Day Care fees</u> are due on the first of each month. Drop-in day care is charged on the first of each month for the prior month's charges. Billed to FACTS account.

Sports fees are due after selection of the team has been determined. Fees must be paid and health exams turned in before the student can practice or play in a game. Billed to FACTS account.

Discount policy: Second child \$150.00 off tuition per year. Each additional child \$250.00 off tuition per year.

<u>Refund Policy</u>: <u>Registration fee</u>-nonrefundable. <u>Tuition</u>-it is expected that all children will be enrolled for the entire school year. We hire our staff according to our enrollment. If an emergency should arise and a child must be withdrawn, <u>tuition will be charged through the end of the month in which the child is withdrawn</u>. Refunds will be issued within thirty (30) days after termination notice of student is received.

<u>Finders Fee</u>: A \$250.00 "Finders Fee" will be credited to your account <u>at the end of the school year</u>. The referee must be a new student (never attended VVCS before). The student must enroll and stay the <u>entire school year</u>. Claim must be made at time of enrollment.

<u>Delinquent Accounts Policy</u>: Tuition is due on the 1st of each month. A \$45.00 late fee will be added to the account without notification if payment is received after the 15th of the month. Tuition payments will be applied to the most delinquent month first. Delinquent payments will result in the following penalties:

- 30 days-all payment plan discounts, tuition assistance and multiple child discounts will be forfeited for the delinquent month.
- 60 days-students will be unable to participate in sports programs and clubs.
- 90 days-students and parents will be notified in writing of possible student suspension of account if it is not current by the end of the month.
- ♦ Account balances must be current in order for students 7th-12th grades to take final exams each semester.

The returned check fee is \$25.00. The school reserves the right to hold all records and transcripts from the parent if the student leaves the school owing school debts. Report cards can be withheld when there is a balance due on the account.

An inquiry of financial payment history will be forwarded to any ACSI Christian school which requests such information as part of the enrollment process. An account in any of the schools with an unsatisfactory payment history could jeopardize the family's enrollment in a High Desert ACSI Christian school.

<u>Unpaid Fees Policy:</u> The school has a policy to collect unpaid fees from parents. The school also uses the services of an external debt collection company as required. Additional costs incurred by this process will be passed on to the parent. To avoid unnecessary angst, parents are encouraged to be proactive and to contact the school before this becomes an issue. Any current or prior monies owed may be turned over to an outside collection service. Payment plans can be negotiated to prevent the need for external debt collection.

Transportation: It is the responsibility of the parents to arrange transportation to and from school.

<u>Discipline</u>: The school has full discretion in the discipline of children. The school reserves the right to dismiss any student who does not respect or abide by the spiritual, academic or behavioral standards and policies stated here, in the parent-student handbooks, and/or the school policy manual, if deemed necessary by the administration.

<u>Dress Code</u>: Be sure to read the dress code thoroughly when purchasing and wearing campus wear so that your child is in compliance.

<u>Scrip</u>: We strongly urge you to support our school at no extra out of pocket expense to you by purchasing gift cards for your shopping needs (ex. ARCO, Stater Bros., Smart & Final, Starbucks, Red Robin, Chili's, Applebee's, Red Lobster and many more). We will maintain scrip in stock which is available in the school office. More information is available in the school office.

<u>All documents and registration fees are due at time of registration</u>: By signing below, we hereby make application for admission of our son/daughter in full knowledge, understanding and agreeing to all of the preceding terms and conditions.

Father/Step-Father/Guard	ian(Print Name)	Mother/Step-Mother/Guardian(Print Name)			
Father/Step-Father/Guard	ian Signature Date	Mother/Step-Mother/Guardian	Date		
Driver's License #	Soc. Sec #	Driver's License #	Soc. Se	c #	
Father/Step-Father/Guard	ian's E-mail address(required)	Mother/Step-Mother/Guardia	n's E-mail addre	ess(required)	

2013/2014 Payment Information

- All tuition payments are due and payable on the 1st of the month.
- Any payment received after the 15th of the month will be subject to a \$45 late fee.
- Late fees will be automatically added to your account balance on the 16th of the month.
- Delinquent payments will result in the following penalties:
- 30 days-All payment plan discounts, tuition assistance discounts and multiple child discounts will be forfeited for the delinquent month.
- 60 days-Students will be unable to participate in sport programs and clubs.
- 90 days-Students and parents will be notified in writing of possible student suspension if account is not current by the end of the month.
- *All tuition accounts must be current as of the Monday prior to final exams week in order for your student to participate in finals. If your account is not current as of the above specified date, your student will not be allowed to take final exams and their grades will be impacted accordingly. If an account is brought current within 30 days after the exams are given, the student will be allowed to take an alternate make-up exam. Families will be notified in writing approximately 30 days prior to finals week so that tuition accounts can be brought current.
- Monthly delinquent letters will be mailed on the 20th of each month.
- Tuition assistance applications must be received in the school office by April 1, 2013. Applications received after April 1 will be considered on a case-by-case basis.

While the mission of Victor Valley Christian School remains unchanged, we must implement policies that will insure the continued viability of our school. We appreciate your understanding and cooperation as together we provide your children with a Christ-centered quality education.

If you have any questions or concerns, please contact the school office and we will be happy to discuss them with you.

Please acknowledge your agreement to follow these policies while your child is in attendance at VVCS by

signing below and returning this page to the school office along with the enrollment packet.				
Parent or legal guardian	Date			

<u>Guidelines for Use of Kindles, Tablets, IPads, & Lap Tops</u> <u>by Victor Valley Christian School Students</u>

Acceptable Usage:

- Electronic devices are to be used for academic purposes only.
- Personal electronics may be used by students, after receiving permission from a teacher, who has approved such usage.
- Students are to be under direct supervision while operating their personal devices.
- Students are encouraged to use their devices for reading, taking notes, and for creating creative presentations.
- Keep your laptop password protected, and under your care at all times.

Unacceptable Usage:

- Use of devices outside of the classroom instruction setting is prohibited.
- Use of devices without prior instructor permission is prohibited.
- Students may NOT access music, games, videos or any other non-academic sites or items during school hours.
- Bypassing network filters and security by the use of proxy servers or any other means is prohibited.
 Disciplinary actions will be taken if this occurs.
- Electronic device usage is a privilege, and this privilege may be revoked at any time by an instructor or administrator.
- Any misconduct may result in disciplinary action, including but not limited to permanent loss of electronic device usage privileges.

Liability:

- Electronic devices should be kept with the student owner at all times. Padded carrying cases are recommended.
- Devices should NOT be kept in lockers, cubbies, or in any unsupervised areas.
- Lost, stolen, or damaged personal devices will not be repaired or replaced by Victor Valley Christian School.
- Parents should check with their insurance providers about the cost of special endorsements to cover expenses that are not covered by their existing warranty.

I have read, understand, and will comply with all of the usage policies and procedures while enrolled as a student at Victor Valley Christian School. I have read and understand that Victor Valley Christian School does not offer any electronics liability coverage.

(Print Student Name)	
(Student Signature)	(Date)
(Parent Signature)	(Date)

EMERGENCY INFORMATION

SCHOOL YEAR	REGISTRATION	N DATE		
Last Name First	<u>M</u>]	Birth Date	Grade	
Address	City	Zip	Phone	
Father	Employment	Wk#		Living with student Yes No
Mother	Employment	Wk#		Living with student Yes No
				Living with
Step-Parent/Legal Guardian If Guardian, do you have legal		Wk# No	Cell#	student Yes No
Step-Parent/Legal Guardian If Guardian, do you have legal		Wk#	Cell#	Living with student Yes No
E-MailFather *Only one email can be used fo	· -		Iail Mother e email that you woul	· • • • • • • • • • • • • • • • • • • •
FACTS E-Mail	•	<u> </u>	3	
Last School Attended	City	Pho	ne	_
Interested in carpooling Yes	s No			
The following people are autho				•
Name	_ Relation	Phone		ell
Name	_ Relation	Phone	C	ell
Name	_ Relation	Phone	C	ell
Significant Health Needs (Allergies, Medical Problems)	Siblings:			rmission to be photographed ped Yes No
			picture/work use	mission to have his/her ed in, or posted on Internet/ per publications Yes No
IN CASE OF AN EMERGENC	CY AND I CANNOT	BE REACHED:	•	
CHARGE, PURSUANT TO TI	HE PROVISIONS O L CODE OF CALIF ANCE TRANSPOR	F SECTION 49407 (ORNIA. I ALSO RI TATION MAY BE	OF THE EDUCATIO EALIZE THAT IN C NECESSARY TO EN	
SIGNATURE OF PAREN	T/LEGAL GUAR	DIAN	DATE	

VVCS DEMOGRAPHIC SURVEY

Today's date									
The information needed to office with your enrollment administration of its education of its education.	ent packet	. Note: VV	CS does n	ot discriminate	e on the ba	asis of race, co			
Student(s) Name (legal name)	Воу	Girl		# Yrs. Attend VVCS		Ethnic Orig			
*Key: (please list the eth A=Asian Other=(specif			•	lescribes each		=Caucasian	AA=Afro-A	American	H=Hispanic
Family Structure of VV Traditional family (fat Single parent	CS stude her, moth	nt:							
Otheriving in	the hom	0		(222)		((0,00)		
Other children living in	(aga)	е		(age) _			(age)		
	(age) _			(age)					
Parents: Father's full na	ma				(living)	with student?	,	WAS	no)
Mother's full na								yes yes	
Guardian/Other						with student?		yes	
Guardian/Other	s name _				(II vilig	with stadent.		yes	_ 110)
Vocation of parents:					Socioec	onomic Leve	1		
(choose the one that mos	t closely o	describes vo	ur career))		old income ra			
(Father		Iother	15.000-	-20,000 yr		8-7		
Christian Service				21,000	-25,000 yr				
Professional				26,000	-30,000 yr				
Managerial Executive		_		31,000	-35,000 yr	·			
Marketing Sales				36,000	-40,000 yr	·			
Skilled Craft or Trade					-45,000 yr				
Military		_			-50,000 yr				
Homemaker		_			-55,000 yr				
Retired		_		56,000	-60,000 yr	:			
Student						·			
Educator						/r			
Medical (Dr. or Dentist)		_		100,000	0-above yı	r			
Self Employed		_							
Law Enforcement		_							
Unemployed		_							
Other (Specify)		_		_					
Language(s) spoken in	the home	:		and		_			
Religious affiliation: (ch	ack the d	enomination	which m	nost closely fits	vour hali	efs and/or ob	urch attanda	ance)	
Assembly of God		Baptist		iost closely lits	Catholic		urcii attenua	incc)	
Christian Orthodox		Church of				 of God			
Episcopal		Foursquare		 		or God Orthodox			
Lutheran		Methodist				ary Alliance _			
Mormon		Nazarene				nominational			
Wesleyan		Coptic Ort				erian			
Muslim		7th Day A			-	stal			
0.1 (
How did you find out a	about Vic	ctor Valley	Christia	n School?					
Newspaper Rad		•			Re	elative	Parent	Bro	ochure
DVD Website _									
_		-	-			-			

VVCS DRESS CODE 2013/2014

Because children are under parental authority and parents have chosen this school, it is the parents' responsibility to ensure that their children are in appropriate attire on campus, as well as at school activities and special functions.

There is evidence that personal appearance and good grooming positively impacts attitude, behavior & academic achievement. Therefore, we feel that dress should be in keeping with Christian principles of proper safety, modesty, cleanliness, work habits, and the glorification of God, not self. In addition, VVCS feels that the uniform approach lends to a much better learning and social atmosphere.

The following rules are guidelines and minimum standards for student dress and grooming. If a student is sent to the office for a "dress check" it is assumed that a staff member has found their appearance questionable. Appropriate action will be taken to have the student follow the dress code. The judgment of the Administration is final.

GENERAL RULES

Since a case-by-case examination is not practical, the following guidelines will be enforced:

- ♦ All clothing must be properly fitted. Pants & shorts must fit at the waist; no sagging on the hips or hanging below the crotch is permitted. Clothing may not be tight or form fitted
- ♦ No tattoos of any kind are allowed
- Shoes must be worn at all times, and must not have a heel greater than 1 inch; no flip flops
- No clothing, jewelry or act depicting, referring to, or implying directly, or by innuendo anything to do with alcohol, drugs, occultism, hate, intolerance, profanity or sex will be allowed

Uniform Items

- Pants, shorts & skirts—are to be worn with the following requirements:
 - 1) <u>Uniform style</u> in black, navy, gray or khaki/tan (No Cargo style pants or jeans)
 - 2) NO TIGHT OR FORM FITTING PANTS (No Skinny style pants or jeans)
 - 3) Boxers, briefs or panties may not show at any time
- Tops—polo shirts are to be worn with the following requirements:
 - 1) Traditional style, of one solid color, free of brand tagging or logos
 - 2) Must be **UNISEX** style (both boys and girls would wear it) for 7th through 12th grade
 - 3) Students can choose to wear any plain, solid color turtleneck shirt
 - 4) Necklines must not be revealing
 - 5) NO TIGHT OR FORM FITTING SHIRTS
- Skirts, jumpers, scooters, & shorts may not be more than four inches above the top of the knee
- Solid color shorts must be worn underneath skirts, dresses, or jumpers
- In class outerwear—Only a solid color sweatshirt, sweater, or school approved outerwear may be worn
- Out of class outerwear—Only solid colored jackets, hoodies, or coats, free of writing, pictures, or excessive embellishments, may be worn on campus. No trench coats may be worn.
- Seniors may wear sweatshirts from the college they have been accepted to (A letter of acceptance from that particular college must be turned in to the office before they will be allowed to wear the sweatshirt)
- ♦ Anything worn under a school approved garment **MUST NOT** be visible (i.e. long sleeved shirt, worn under a short sleeve polo, or a shirt hanging out under a polo)

Hats

- Hats may not be worn on campus (from the time that the student arrives until the time he/she leaves campus)
- Exception-any plain/solid color or approved school logo beanie/ear warmer are allowed during cold months

Jewelry

- Necklace must be tucked into shirts for students in grades K through 6th
- 7th-12th grade students may wear a necklace (within guidelines), as appropriate
- Girls' earrings— no more than three in each ear, and no longer than 1½ inches in length
 - -Studs only for elementary students
 - -No other piercings are allowed

- No earrings or other forms of piercing are allowed on boys
- ♦ VVCS is not responsible for lost or stolen jewelry

Shoes

- ♦ No boots or shoes with heels higher than 1"
- For safety reasons K-6th students must wear socks and keep shoes tied &/or securely strapped at all times
- Open toed shoes, heels, or platforms shoes are not allowed

Hair

- Only natural hair colors may be worn (Colored/dyed hair must be a natural color)
- No glitter, excessive accessories, or extreme hair styles are permitted
- Boys must keep hair off of the collar, evebrows, and base of ears
- ♦ Hair may not be spiked more than 2 inches high, and sideburns may not extend beyond the base of the ear
- No shaved heads or designs shaven into heads are permitted

Make Up & Nail Polish

- 7th-12th grade female students may wear make-up and nail polish that is modest and in good taste
- ♦ No dark or heavy make-up of any kind is permitted
- K-6th grade students may not wear make-up; however, nail polish that is modest and in good taste may be worn

Spirit Wear

- ♦ School spirit t-shirts may be worn on Fridays with jean pants or Capris (Uniform colors, free of rips or tears, and free of excessive embellishments)
- ♦ K-6th grade students may also wear long jean shorts (No shorter than 4 inches above the knee)
- K-6th grade students may wear the purple spirit t-shirts and/or sweatshirts on Spirit Days or field trips
- 7th-12th grade students may wear spirit t-shirts on Spirit Days and on field trips

EXTRA-CURRICULAR ACTIVITIES

The "General Rules" above and following will be enforced at all school activities and special functions:

- Off the shoulder or strapless dresses must have a jacket or shawl and the jacket/shawl must be worn at all times
- ♦ Backless or bare midriff (front and/or back) dresses/blouses or revealing armholes and necklines & tube tops are not permissible (Modesty is required at ALL school sponsored events and functions)
- Dresses must not have slits more than four inches above the knee
- Slips or camisoles must be worn, if fabric is sheer (defined as any undergarments being visible)
- Shorts and skirts may be no shorter than four inches above the top of the knee
- The administration reserves the right to determine the appropriateness of any clothing item/s

We have read, understand and will comply with the school dress code in its entirety while attending VVCS. We understand that a student's failure to comply will result in disciplinary action.

Student Signature:	Date:			
Parent/Guardian Signature:	Date:			

Victor Valley Christian School

Student Enrollment Packet Check-off List

The forms within this enrollment packet must be completed, signed, dated and returned in order to enroll. Please use the following check-off list to ensure all requested forms are included with enrollment registration.

Documents Provided Within the Registration Packet

$\boldsymbol{\nu}$	cuments i to vided within the Registration i deket
	Registration and Admission Contract (2 pages)
	Payment Information Acknowledgement
	Emergency Information Sheet
	Demographic Survey
	Dress Code Compliance
<u>Do</u>	cuments and Materials to be Provided by Parents/Guardians
	Registration Fee
	Up-to-date immunization record
	First grade physical (for students going into first grade only)
	All paperwork filled out completely & signed by all parties